

Centralia Public Library

Meeting Minutes

January 18, 2018

TRUSTEES PRESENT: Jim Hollis, Linda Luke, Julie Reichert, Marilyn Dick, Rhonda Brandow, Angie Taylor

TRUSTEES ABSENT: Laurie Grimes, Gerri Dollens, Jerry Hamilton

OTHERS IN ATTENDANCE: Director Jack Meyer

President Taylor called the meeting to order at 6:15pm.

PUBLIC COMMENTS: none

CITY INFORMATION REPORT: none

MINUTES: The minutes of the December 14, 2017 meeting were reviewed. Motion by Trustee Luke to accept the minutes as presented; second by Trustee Hollis. All in favor, motion approved.

TREASURER'S REPORT: The Board reviewed the current budget and financial reports. It was noted that the balance for the Personal Development line is currently in the negative, due to increased training this term. Appropriations for this line may need to be increased next year. Motion by Trustee Luke to accept the treasurer's report as presented; second by Trustee Hollis. All in favor, motion approved.

NEW BUSINESS: Director Meyer reported that Trustee Jerry Hamilton has resigned from the board effective immediately.

Chapman's Heating recently performed a maintenance inspection at the library and recommended that the water heater be replaced. The current heater was installed in 1991 and is a 30 gallon tank. Chapman's offered a bid of approximately \$1500 to replace the unit with a 40 gallon model. The board requested Director Meyer to obtain bids from local plumbing companies, and present those figures to the board as soon as possible.

The new budget committee was selected and consists of Trustees Grimes, Luke, Reichert, and Taylor. The committee will hold a planning meeting with Director Meyer on January 28.

The new policy committee was selected and consists of Trustees Luke, Dick, and Brandow. The committee will hold a planning session with Director Meyer on January 28.

OLD BUSINESS: Discussion was held regarding advertising possibilities for posting information for the Library Director position that will soon be vacated by Director Meyer. The board requested Meyer to post the information on the library's website, Jobs.com, local newspapers, and the ALA online job search.

DIRECTOR'S REPORT: No new items.

PRESIDENT'S REPORT: Trustee Taylor observed that the exterior light in the library's parking lot was not working. The city's electrical department will be notified and requested to repair.

Motion by Trustee Hollis to adjourn the open meeting in order to move to closed session as posted; second by Trustee Luke. Roll call vote was taken; all in favor, motion approved. Open session was adjourned at 6:50pm.

CLOSED SESSION: Motion by Trustee Hollis to enter into closed session at 6:51pm; second by Trustee Luke. Roll call vote was taken; all in favor, motion carried. Closed session commenced at 6:53pm. Discussion was held regarding a proposal to offer health insurance coverage to library employees. Director Meyer is to obtain current premium figures from the City Administrator for board consideration. No formal action or vote was taken.

Motion by Trustee Luke to adjourn closed session; second by Trustee Brandow. Roll call vote was taken; all in favor, motion approved. Meeting was adjourned at 7:25pm.

The next regularly scheduled meeting will be held on February 8, 2018 at 6:15pm at the Centralia Public Library.

Marilyn Dick, Board Secretary