

Centralia Public Library

Meeting Minutes

October 12, 2017

TRUSTEES PRESENT: Jim Hollis, Linda Luke, Julie Riechert, Marilyn Dick, Angie Taylor; Laurie Grimes arrived at 6:26pm.

TRUSTEES ABSENT: Jerry Hamilton, Rhonda Brandow. One seat remains vacant.

OTHERS IN ATTENDANCE: Director Jack Meyer.

President Taylor called the meeting to order at 6:20pm.

PUBLIC COMMENTS: none

CITY INFORMATION REPORT: none

MINUTES: The minutes of the September 7, 2017 meeting were reviewed. Several corrections to typographical errors were requested. Motion by Trustee Grimes to accept the minutes as corrected; second by Trustee Luke. Motion approved; Trustees Dick and Hollis abstained.

TREASURER'S REPORT: The Board reviewed the current budget and financial reports. Director Meyer advised that two investment CDs will be purchased in the amount of \$50,000 each, as approved at the September board meeting. The library has also recently received remaining funds for the technology mini-grant, in the amount of \$1998.69. Trustee Hollis moved to accept the treasurer's report as presented; second by Trustee Luke. All in favor, motion carried.

NEW BUSINESS: City Administrator Matt Harline has contacted Ms. Jeri Dollens as a potential board member replacement. Director Meyer will post the vacancy on social media if Ms. Dollens declines the appointment.

OLD BUSINESS: Trustee Dick and Director Meyer recently met with members of the park board to obtain an updated status on the proposed cooperative all-inclusive playground construction. The park department has suggested a 25 year lease between the boards, and the park department will be responsible for ground maintenance during this lease; also, the library board would need to fully finance the parking lot expansion. Discussion was held and the board requested Director Meyer to obtain updated estimates for the parking lot project before proceeding with a vote. Trustee Hollis suggested that the construction might be simplified if the

city would agree to eliminate the alleyway running through the property. Director Meyer will discuss this with the City Administrator.

Mandatory staff training continues, to establish the library as a passport facility. This process may take up to five months to complete.

Trustee Luke requested a report showing the library's income from assessing late fees. Director Meyer will present this information at the November board meeting.

DIRECTOR'S REPORT: Director Meyer and librarian Caitlin Jeffries attended the Missouri Library Association Conference in St Louis, and received numerous ideas for additional programs and technology advancements. He will attempt to secure funding grants for Virtual Reality devices, and foster a working relationship with state legislators .

PRESIDENT'S REPORT: No new items.

Trustee Luke made a motion to adjourn the meeting at 7:12pm; second by Trustee Grimes. All in favor; motion approved.

The next regularly scheduled meeting will be held on November 9, 2017 at 6:15pm at the Centralia Public Library.

Marilyn Dick, Board Secretary