

**Centralia Public Library**

**Meeting Minutes**

**May 11, 2017**

**TRUSTEES PRESENT:** Jim Hollis, Rhonda Brandow, Linda Luke, Julie Riechert, Marilyn Dick, Angie Taylor. Laurie Grimes arrived at 6:24pm.

**TRUSTEES ABSENT:** Carolyn Dawson, Jerry Hamilton.

**OTHERS IN ATTENDANCE:** Director Jack Meyer, Park Director Erle Bennett, Park Board President Mike Kinkead.

President Taylor called the meeting to order at 6:20pm.

**MINUTES:** The minutes of the April 13, 2017 meeting were reviewed. No changes were proposed. Motion by Trustee Luke to accept the minutes as presented; second by Trustee Brandow. All in favor, motion approved.

**TREASURER'S REPORT:** The Board reviewed the current budget and financial reports. Trustee Dick moved to accept the treasurer's report as presented; second by Trustee Luke. All in favor, motion carried.

**NEW BUSINESS:** Park Director Erle Bennett and Park Board President Mike Kinkead proposed a cooperative project between the park board and library board to construct a new all-inclusive playground on the library grounds. The project would include accessible play equipment, restroom facility, seating areas, fencing, sidewalks, and upgraded parking areas. Each board will select members to serve on a joint committee, as well as other community members. Trustee Dick and Trustee Taylor were chosen as library board representatives, with Trustee Luke serving as an alternate. The joint project board will begin to research grant opportunities, project costs, city regulations, and insurance requirements. A formal proposal will be presented for board approval at a later date. Park representatives Bennett and Kinkead exited the meeting at 6:50pm.

**OLD BUSINESS:** Director Meyer reported that the City of Centralia utility bill error from the previous months was corrected. Approximately \$960 will be refunded to the library.

**DIRECTOR'S REPORT:** Director Meyer will attend the Missouri Public Library Director's conference in June, which is held in Columbia, MO. He will also attend the American Library Association conference in Chicago, also in late June.

Director Meyer presented a list of Director goals for the upcoming year: complete audit successfully, finish final reports for 3D Printing and Collection Development grants, thoroughly review financial statements, make progress on Park/Library joint playground project, and increase programs at the library. Director goals for five years: expand and maintain community garden project; parking lot expansion; and digitization of microfilm collection. Director goals for ten years: replace library carpeting; issue new library bond for the district; and resolve the Daniel Boone boundary issue.

Director Meyer reported that the community garden plots are approximately 2/3 full, and the project is running smoothly.

Six auditing firms were contacted by Director Meyer, and he continues to obtain final bids from each. The issue was tabled until the June library meeting, when a final selection will be made.

**PRESIDENT'S REPORT:** No new items.

Trustee Hollis made a motion to adjourn the meeting; second by Trustee Grimes. Motion carried and the meeting was adjourned at 7:32pm.

The next regularly scheduled meeting will be held on June 8, 2017 at 6:15pm at the Centralia Public Library.

Marilyn Dick, Board Secretary